

Grace Bible Church of Hawk Mountain Benevolence Request Form

Personal Information:

Name: _____ Date: _____

Address: _____

City: _____ PA Zip: _____

Email: _____ Phone #: _____

Alt Phone #: _____ Best Time to Call AM PM

1. Do you have a personal relationship with Jesus Christ? YES NO NOT SURE
2. Are you a member of Grace Bible Church of Hawk Mountain? YES NO
3. What describes your GBCHM attendance? Frequent Occasional Seldom Never
4. In your opinion which description best describes your financial situation? Short term emergency Short Term problem Long Term problem
5. What is the total amount of your request? \$ _____
6. What will this be used for? _____
7. Who should the check be made out to? _____
8. Are you willing to receive financial counseling? YES NO
9. Are you currently employed? YES Full-time Part-time
 NO Retired Disabled

Employers Name: _____

Contact Name: _____ Phone #: _____

10. If married, is your spouse currently employed? YES Full-time Part-time
 NO Retired Disabled

Employers Name: _____

Contact Name: _____ Phone #: _____

11. Total people in your household? _____ Total weekly household income? _____
12. Briefly, explain your needs and what led you to request assistance. We will be praying for you and provide counseling if needed.

Additional Criteria

At the discretion of the Deacons, you may be requested (if married, both husband and wife) to do one or more of the following:

- A. Provide documentation regarding your household income, bank accounts and expenses.
 - B. Participate in financial counseling.
 - C. Take a biblical financial management class or complete a workbook on biblical stewardship.
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OFFICIAL USE ONLY

Approved via Email Approved at Meeting Requires more information Denied

Payment Details: Check #: _____ Dated check issued: _____

Check is made payable to: _____

Company: _____

Payment Distribution: Handed to Applicant Check Mailed to Applicant's address

Mailed to different address: _____

Check given to: _____ for hand delivery to applicant.

Signature upon receipt: _____ Date: _____

Benevolence Process Guidelines:

The purpose of the Benevolence Fund is to provide financial aid to an individual who has an urgent need. The Benevolence Fund may not be applicable for cases which need long term financial support. The church has the right to adjust or disapprove an applicant's request and may consider providing assistance other than monetary support.

Applicants are not granted financial assistance based on relationships between church leaders or being a significant church contributor. GBCHM does not discriminate between applicants based upon race, color, sex, national origin, age, geographic territory or disability. The Deacons may provide short-term (emergency) assistance to ensure that an applicant has the basic necessities such as food, housing, transportation and medical assistance (including counseling).

The preferred method of providing assistance is to pay for the applicant's need directly to the business provider. Assistance may also be provided in the form of goods or services. The type of aid that is appropriate depends on the individual's needs and available resources.

Basic Requirements:

1. Active participant at Grace Bible Church of Hawk Mountain
2. Need is related to a short-term financial crisis (medical emergency, accident, loss of job, etc.)

Exclusions:

1. Legal fees related to family disputes
2. Long term and recurring expenses. GBCHM feels that this is an indication of unresolved issues.

Benevolence Process:

1. Complete and submit Benevolence Request Form.
2. Applicant will be contacted by someone on Deacon Board regarding the request for assistance.
3. Form will be submitted to the Deacon Board for a determination and what action is to follow (typically, this can take up to 1 month unless an emergency).
4. Once a decision has been reached, a check will be issued if request has been approved.
5. Follow up with recipient may be required and an update will be given at the next Deacon Meeting.