

GRACE BIBLE CHURCH BUDGET REQUEST

Budget Year: _____

Ministry: _____ Leader: _____

Team members:

List 3 goals for your ministry for the next year? (Goals should be different from activity plan)

1 _____

2 _____

3 _____

Action/Activity Plans: *mission trips, worship nights, picnic, night in the park, youth outings*

	Activity	Date	Responsible Person	Amount
1	_____	_____	_____	_____
2	_____	_____	_____	_____
3	_____	_____	_____	_____
4	_____	_____	_____	_____
5	_____	_____	_____	_____
6	_____	_____	_____	_____
			Total	_____

Expenses other than in action/activity plan: *teaching materials, ministry needs, advertising, kitchen needs*

	Expense	Amount
1	_____	_____
2	_____	_____
3	_____	_____
4	_____	_____
5	_____	_____
6	_____	_____
7	_____	_____
8	_____	_____
9	_____	_____
10	_____	_____
		Total

Please think ahead: Throughout each year you should begin compiling a list of expenditures in which your department will require for the next year.

Please email completed form to gbchmtreasurer@gmail.com no later than:

After prayerfully considering the needs of the ministry in which I serve at Grace Bible Church I submit to the finance team my request.

Signature of Ministry Leader Date

Signature of Ministry Member